

## **NHMS BUILDING COMMITTEE**

**July 13, 2015**

Minutes of the Regular Meeting of the Middle School Building Committee held at 8:15 AM, on Monday, July 13, 2015 at the BOE Conference Room, 3<sup>rd</sup> Floor Town Hall Annex, 5 Linsley Street, North Haven, CT.

Members Present: Goldie Adele, Michael Brandt, Miriam Brody, Lou Coppola, Sr., Gary Johns (committee chairman), Bruce Morris, Walter Nester, Jr., Joseph Porto, Michelle Spader (committee secretary), Dyann Vissicchio (committee vice chairman)

Members Absent: David Mikos

Also Present: Dr. Cronin, Phil Piazza, Kristine Carling, Jeff Donofrio, Phil Diana, Joe Banks of Perkins Eastman, Karrie Kratz and Tim Karl of Gilbane and Charles Warrington of Collier's.

Meeting called to order by Chairman Johns at 8:15 am.

### **APPROVAL OF MINUTES**

After a brief discussion of the Minutes of the Regular Meeting held on June 29, 2015, Mr. Morris moved their acceptance, seconded by Mr. Nester.

VOTE: All in favor.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

None.

### **CORRESPONDENCE**

Mr. Johns said that an email was received from a town resident concerning the acoustical standards and teacher voice capability. Mr. Banks has prepared a proposed reply which Mr. Johns felt properly addressed the issue. A brief discussion followed. A motion was then made by Mr. Morris to accept Mr. Bank's response, seconded by Mr. Nester.

VOTE: All in favor.

### **OWNER'S PROJECT MANAGER UPDATE**

Mr. Warrington said that a construction meeting took place on July 7, 2015. The site work has begun and is moving along. Trees have been removed, fencing has been installed around the entire construction site and stock piling of top soil has commenced in two areas of the site.

A motion was then made by Mr. Morris to add to the agenda the award of the Special Inspections and Material Testing Services and Special Inspection Coordination Services, respectively, seconded by Mr. Nester.

VOTE: All in favor.

Discussion followed on awarding the Special Inspections and Material Testing Services to JTC. Mr. Warrington has worked with this company before and said that he deems them to be the lowest qualified and responsible bidder. Thus, Mr. Warrington recommended award of the Special Inspections and Construction Materials contract to JTC.

A motion was made by Mr. Morris to award the Special Inspections and Material Testing Services in the amount of \$79,330 to JTC, seconded by Mr. Nester.

VOTE: All in favor.

Discussion followed on awarding the Special Inspection Coordination Services contract. Mr. Warrington recommended award to Test-Con, opining that Test-Con is the lowest qualified and responsible bidder.

A motion was made by Mr. Morris to award the Special Inspection Coordination Services in the amount of \$8,900 to Test-Con, seconded by Mr. Nester.

VOTE: All in favor.

Mr. Warrington said that there is a proposed change order for the removal of 10 additional trees in the amount of \$4,305. Mr. Karl said that it is a time sensitive issue and can't wait. He said that in order to put in the bus loop in time for the opening of school, these trees have to be removed. A discussion followed on how to handle these types of change orders. It was decided that Mr. Donofrio and Mr. Warrington will draft a procedure on change orders. Committee members expressed concern as to why the trees at issue were not part of the plans and specs already. The design and construction team explained the process of identifying trees likely to require removal and the desire to avoid removing more trees than necessary. Mr. Donofrio explained the recommended process for reviewing change order requests (entitlement and quantum) and advised the committee that for each change order, an allocation of responsibility for change work will be made on a log to be maintained by Mr. Warrington. An evaluation will be made as to whether to pursue culpable parties for reimbursement of dollars expended on change orders.

A motion was then made by Mr. Morris to add to the agenda the approval of Gilbane's Project No: J06483.000. ATP No: ATP-0001 for \$4,305, seconded by Mr. Coppola.

VOTE: All in favor.

A motion was made by Mr. Morris to approve Gilbane's Project No: J06483.000. ATP No: ATP-0001 in the amount of \$4,305 for the removal of additional trees, seconded by Mr. Adele.

VOTE: All in favor.

### **ARCHITECTURAL DESIGN UPDATE**

Mr. Banks said that he attended the construction meeting on July 7, 2015. He has been working on the RFI's for the rebid of plumbing, HVAC and painting packages that are due on July 17, 2015.

### **CONSTRUCTION MANAGER UPDATE**

Mr. Karl said that bids for HVAC, plumbing and painting are due on July 17, 2015 at 1:00 PM.

The Regular Meeting of the Building Committee will be held on July 27, 2015 at 8:15 am.

There being no further business to come before the Committee, Mr. Morris moved to adjourn at 9:15 am, seconded by Mr. Nester.

VOTE: All in favor.